

Infrastructure and Development

Services Department

82 Erie Street, 2nd Floor

Stratford, ON N5A 2M4

Phone: (519) 271-0250

Fax (519) 271-5966

www.stratfordcanada.ca



**Renewal Application to Licence an
Accessory Guest Room, Guest Home or Bed & Breakfast**

Please complete the form in its entirety.

Owner: _____

Address: _____

Postal Code: _____ Phone: _____ Fax: _____

E Mail: _____

1. Business name of Accessory Guest Room/Guest Home/Bed & Breakfast

2. Please include proof of separate liability insurance coverage for the Guest Home or Bed & Breakfast in the amount of a minimum of \$ 2,000,000.00. The renewal application will not be accepted or processed without this proof of coverage.

3. List of motor vehicles used and/or stored by permanent residents

License plate numbers	Colour/Make/and Model

4. (a) Does the owner reside in the dwelling as their principal residence?

Yes No

(b) If not, name of person resident in dwelling: _____

5. Does the owner reside in the dwelling during the time the guestrooms are rented?

Yes No

6. Number of guest rooms proposed: _____

7. Are there any changes from the previous floor plans submitted? Yes No

8. Are there any changes from the previous site plan submitted? Yes No

(if you answered yes to questions 7 or 8 the revised plans must be attached)

9. (a) Do you have a swimming pool on the property? Yes No

(b) Is the pool available for guest use? Yes No

10. Acknowledgement (please print)

I _____ of the City of Stratford

in the County of Perth

acknowledge that the information that I have provided in this application is true and accurate and that the information provided in the documents that accompany this application in respect of the above Sections is true and accurate.

Applicant signature: _____ Date: _____

Office Use Only			
Department Approval	Reviewed	Completed	Approved
Zoning			
Building Permits Outstanding	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Fire Department	Sent	Returned	
Health Department			

If you require this form in an alternate format, contact Development Services at 519-271-0250 extension 345 or TTY at 519-271-5241

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Notice of Collection

The personal information collected on this form is collected under the authority of the *Municipal Act, 2001* and will be used by Infrastructure and Development Services staff for the purpose of managing the Guest Room, Guest House, and B&B Licence program and for administrative purposes. All names, addresses and comments will be included in material available to the public and City Council. Questions about the collection and use of this information may be made to the City Clerk, P.O. Box 818, Stratford, ON, N5A 6W1 or by telephone 519-271-0250 ext. 235 during business hours.