



## Municipal Building Official II

**Job Posting: 46-2019**

**Posted: May 31, 2019**

<p><b>Duties</b></p>	<ul style="list-style-type: none"> <li>• Reporting to the Chief Building Official, the Municipal Building Official II is responsible for the administration and enforcement of all statutes and codes applying to building structures and their occupancy.</li> <li>• Administers and enforces Ontario Building Code, Act &amp; Regulations and related by-laws.</li> <li>• Examines plans, drawings and site layouts for new construction. Assesses that the design, materials, workmanship and safety devices comply with by-laws, regulations and codes</li> <li>• Conducts inspections and completes regulatory work involving all types of HVAC, plumbing hydronic heating, sites services, drain tile installations and building installations.</li> <li>• Identifies and reports on building defects, and other threats to safety, and writes citations or stop work in progress.</li> <li>• Prepares evidence for committees, tribunals, and court proceedings.</li> <li>• Responds to questions and complaints regarding codes and regulations, inspection schedules, inspection results and code compliance requirements.</li> <li>• Confers with and provides information to developers, engineers, architects, property owners, contractors and others regarding code requirements and alternatives; resolves complaints and problems.</li> <li>• Maintains construction/building inspection files and logs; prepares reports, correspondence and requests for progress payments.</li> <li>• Refers special and/or unusual situations to the Chief Building Official or the manager for direction.</li> <li>• Assists in maintaining a safe working environment.</li> <li>• Performs other related duties as assigned.</li> </ul>
<p><b>Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Community College Diploma (3 years) in Construction Engineering, Civil Engineering Architectural, Mechanical Technology or equivalent education.</li> <li>• 6-12 months related professional experience.</li> <li>• Valid Driver's Licence (Class G).</li> <li>• Ability to complete and maintain all mandatory professional qualifications and designations as set out in the Ontario Building Code.</li> <li>• Must possess or be eligible for membership in the Ontario Building Officials Association.</li> </ul>
<p><b>Department/Division</b></p>	<p><b>Infrastructure &amp; Development Services/Engineering</b></p>
<p><b>Reporting to</b></p>	<p>Chief Building Official</p>
<p><b>Annual Salary</b></p>	<p>\$68,843 - \$73,237</p>
<p><b>Closing Date/Time</b></p>	<p><b>Friday, June 14, 2019 @ 4:30 pm</b></p>

**To apply for this position:**

- Please submit a resume, clearly outlining your qualifications and experience, and quoting the job posting number.
- Applications can be submitted by email to [hr@stratford.ca](mailto:hr@stratford.ca). Please do not submit duplicates.
- Please include the Job Posting Number in the message subject line. Attachments should be in Microsoft Word or PDF format.

While we appreciate all applications received, only those selected for an interview will be contacted.

Personal information collected in response to this advertisement is collected under the authority of the Municipal Act, 2001 to determine eligibility for employment with the City of Stratford. Please direct inquiries to the Human Resources Department at 519-271-0250 x 274.

**Accommodations** are available for people with disabilities for all aspects of the recruitment process. Applicants should make their needs known in advance.

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