



## Mechanic

**Job Posting: 40-2019**

**Posted: September 5, 2019**

<p><b>Duties</b></p>	<ul style="list-style-type: none"> <li>• Reporting to the Supervisor of Fleet and taking work related direction from the Lead Hand Mechanic, the Mechanic performs maintenance and repairs of transit vehicles and Community Services Department vehicles and equipment.</li> <li>• Inspect and repair damaged and malfunctioning transit vehicles and equipment by diagnosing, repairing or replacing damaged and defective parts.</li> <li>• Inspect and repair damaged and malfunctioning Community Services vehicles and equipment by diagnosing, repairing or replacing damaged and defective parts.</li> <li>• Perform all maintenance and repair of Transit and Community Services vehicles and equipment, including diagnosis and correction of problems with diesel and/or gasoline engines, automatic transmissions, brakes, steering and other vehicle components in accordance with prescribed procedures.</li> <li>• Administer preventative maintenance programs.</li> <li>• Adjusts equipment, repairs or replaces defective parts, components or systems using hand or power tools.</li> <li>• Fabricates parts when necessary.</li> <li>• Maintains garage equipment.</li> <li>• Repair gas, diesel and propane.</li> <li>• Receives daily work orders.</li> <li>• Order parts and keeps inventory, repair and maintenance records.</li> <li>• Conduct vehicle inspections in accordance with provincial and municipal requirements.</li> <li>• Move all types of equipment in and out of work area.</li> <li>• Responds to driver inquiries.</li> <li>• Responds to emergency calls when vehicle breaks down while in service.</li> <li>• Deals with sales people or vehicle representatives.</li> <li>• Prepare and maintains written work records such as parts lists and inspection sheets.</li> <li>• Assist in maintaining a safe work environment.</li> <li>• Perform other related duties as assigned.</li> </ul>
<p><b>Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Secondary School Diploma.</li> <li>• Valid Ontario Truck and Coach Technician Certificate of Qualifications (31OT).</li> <li>• Valid Automotive Service Technician Certificate of Qualification (31OS) is an asset.</li> <li>• Working knowledge of Microsoft Office, familiar with electronic diagnosis equipment.</li> <li>• Valid Driver's License (Class CZ) with good driving record.</li> <li>• Ability to work according to designated shifts.</li> <li>• Able to perform heavy lifting with various levels of standing, climbing, sitting, crouching.</li> </ul>

While we appreciate all applications received, only those selected for an interview will be contacted.

Personal information collected in response to this advertisement is collected under the authority of the Municipal Act, 2001 to determine eligibility for employment with the City of Stratford. Please direct inquiries to the Human Resources Department at 519-271-0250 x 274.

	<ul style="list-style-type: none"> <li>• Must be prepared to update qualifications and attend training seminars.</li> </ul>
<b>Department/Division</b>	<b>Community Services/Transit</b>
<b>Reporting to</b>	Supervisor of Fleet
<b>Hourly Rate</b>	\$24.95 - \$32.34
<b>Closing Date/Time</b>	<b>Friday September 20, 2019 @ 4:30 pm</b>

**To apply for this position:**

- Please submit a resume, clearly outlining your qualifications and experience, and quoting the job posting number.
- Applications can be submitted by email to [hr@stratford.ca](mailto:hr@stratford.ca). Please do not submit duplicates.
- Please include the Job Posting Number in the message subject line. Attachments should be in Microsoft Word or PDF format.

**Accommodations** are available for people with disabilities for all aspects of the recruitment process. Applicants should make their needs known in advance.

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