



## Project Engineer (Project Management)

**Job Posting: 39-2019**

**Posted: May 2, 2019**

### Duties

- Reporting to the Manager of Engineering, the Project Engineer utilizes project management skills and technical knowledge and experience in Municipal, Traffic and Civil Engineering to plan and direct a comprehensive program of construction and system renewal for all municipal sanitary, storm, road, bridge, water and other designated municipal infrastructure.
- Acts as Project Manager for civic infrastructure, corporate development improvement and maintenance projects.
- Responsible for project management, from planning through to design and construction of City capital and corporate development projects on time and on schedule.
- Manage Municipal Class Environmental Assessments and Environmental Compliance for transportation, road and municipal infrastructure renewal projects.
- Professionally supports recommendations of critical evaluations regarding transportation engineering, planning, modelling, demand management, impact analysis, demand forecasting and systems; traffic planning; evaluation, long range transportation network assessment; analytical modelling and research techniques and methodologies.
- Responsible for planning and implementing a wide variety of capital projects throughout the Corporation including developing and advising on detailed project management tools.
- Ensures projects remain on time and on schedule.
- Interviews and recommends project contractors and consultants.
- Liaise and work with staff, senior management, internal stakeholders, external agencies, developers, consultants and the public.
- Provides management direction to employees by planning, assigning and supervising work as well as providing guidance and advice.
- Prepare detail costing for engineering, developing and corporate projects and engineering elements of other divisional capital projects to be integrated into departmental budgets and capital forecasting.
- Comply with all workplace Health and Safety Policies and Procedures including but not limited to: attend and participate in all H&S training and education activities; identify and report all H&S risks, accidents, incidents, injuries and damage and ensure all activities are carried out in a safe manner including the proper use of all assigned personal protective equipment.
- Perform other related duties as assigned, including recording revisions to contract documents.

While we appreciate all applications received, only those selected for an interview will be contacted.

Personal information collected in response to this advertisement is collected under the authority of the Municipal Act, 2001 to determine eligibility for employment with the City of Stratford. Please direct inquiries to the Human Resources Department at 519-271-0250 x 274.

<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Undergraduate University Degree in Civil Engineering.</li> <li>• P. Eng. Designation/Engineer in Training.</li> <li>• Minimum 3 years related professional experience, including project management.</li> <li>• Project Management Professional Certification/Designation a strong asset.</li> <li>• Understanding of Municipal Infrastructure Design and Contract Administration.</li> <li>• Understanding of Municipal, Ministry of Transportation, Ministry of Environment and Engineering Association guidelines, regulations, legislation and policies.</li> <li>• Understanding of Asset Management and Public Sector Accounting Board reporting.</li> </ul>
<b>Department/Division</b>	<b>Infrastructure &amp; Development Services/Engineering</b>
<b>Reporting to</b>	Manager of Engineering
<b>Annual Salary</b>	<b>\$79,052 to \$92,478. (2018)</b>
<b>Closing Date/Time</b>	Wednesday May 22, 2019 @ 4:30 pm

**To apply for this position:**

- Please submit a resume, clearly outlining your qualifications and experience, and quoting the job posting number.
- Applications can be submitted by email to [hr@stratford.ca](mailto:hr@stratford.ca). Please do not submit duplicates.
- Please include the Job Posting Number in the message subject line. Attachments should be in Microsoft Word or PDF format.

**Accommodations** are available for people with disabilities for all aspects of the recruitment process. Applicants should make their needs known in advance.

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