



## **Fees and Charges By-law 117-2023**

### **Consolidated Version**

As amended by:

- By-law 26-2024 adopted March 25, 2024



**BY-LAW NUMBER 117-2023  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

---

BEING a By-law to establish fees and charges to be collected by The Corporation of the City of Stratford and to repeal By-law 128-2022 as amended.

---

**WHEREAS** the *Municipal Act, 2001, S.O. 2001*, ("the Municipal Act") provides that a municipality may pass by-laws imposing fees and charges on any class of persons;

**AND WHEREAS** section 391 of the Municipal Act provides that without limiting sections 9, 10 and 11 of the Municipal Act, those sections authorize a municipality to impose fees or charges on persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property including property under its control.

**AND WHEREAS** section 398 of the Municipal Act provides that fees and charges imposed by a municipality or local board on a person constitute a debt of the person to the municipality or local board, respectively;

**AND WHEREAS** the *Planning Act, R.S.O. 1990, c. P.13, s.69(1)* as amended, provides that Council may prescribe a tariff of fees for the processing of applications made in respect to planning matters;

**AND WHEREAS** pursuant to the *Building Code Act, 1992, S.O. 1992 c.7.1(c)* as amended, Council may require the payment of fees on applications for and issuance of building permits and prescribing the amount thereof;

**AND WHEREAS** Council of The Corporation of the City of Stratford deems it expedient to consolidate and update the fees and charges to be collected by municipal departments, local boards and authorized agents of The Corporation of the City of Stratford;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the fees and charges as set out in the Schedules attached to this By-law of The Corporation of the City of Stratford are hereby established in respect of:
  - a) the services or activities provided or done by or on behalf of the municipality as may be set forth in the Schedules;

- b) the costs payable by the municipality for services or activities provided or done by or on behalf of any other municipality or any local board as may be set forth in the Schedules;
  - c) the use of the property of the municipality, including property under the control of the municipality as may be set forth in the Schedules; or,
  - d) the other activities as may be set forth in the Schedules.
2. Each Schedule to this By-law forms part of this By-law:
- Schedule "A" Corporate-Wide Fees and Charges
  - Schedule "B" Building and Planning Fees and Charges
  - Schedule "C" Community Services Department Fees and Charges
  - Schedule "D" Corporate Services Department Fees and Charges
  - Schedule "E" Engineering and Public Works Fees and Charges
  - Schedule "F" Fire Department Fees and Charges
  - Schedule "G" Social Services Department Fees and Charges
3. Except where a contrary intention appears in the Schedules or in any other City By-law relating thereto, the fees and charges described in the attached Schedules shall be paid by the person or persons who have requested, received or obtained a service, activity or use of property identified in any of the Schedules.
4. The fees and charges described in the attached Schedules will be subject to Harmonized Sales Tax (HST), where applicable and shall be paid in addition to any fees and charges.
5. Except where a contrary intention appears in the attached Schedules or in any other City By-law relating thereto, or in the contract under which the service, activity or use of property is provided, all fees and charges shall be paid in full at the earlier of the following times:
- a) At the time that the service, activity or use of property for which a fee or charge is payable, is received or obtained;
  - b) At the time that the service, activity or use of property for which a fee or charge is payable is requested, including sales of tickets and bookings for future activities, events and uses of property.
6. That the fees and charges shall be adjusted annually on January 1, by the Consumer Price Index (CPI), where indicated in the Schedules to this By-law. The CPI calculation is based on a 12-month average of the total CPI as calculated by the Bank of Canada from November 1st to October 31st.
7. That in those instances where the Consumer Price Index is less than zero (0), fees and charges shall not be adjusted by the CPI change for that year.
8. Despite Paragraphs 6 and 7, fees and charges may be adjusted, as approved by Council, to recover at a minimum, respective service, administration and capital costs, as well as costs for any other purpose in any amount permitted under applicable law.
9. Where any portion of a fee or charge imposed under this By-law remains unpaid beyond the time at which such Fee or Charge is due, the unpaid balance of such Fee or Charge shall bear simple interest from such due date until the first day

of the month in which payment is made at the rate of 1.25% (15% per annum) thereafter until such fee or charge is paid in full.

10. Where any portion of a Fee or Charge imposed under this By-law remains unpaid beyond the time at which such Fee or Charge is due, the Treasurer may add the unpaid balance of such Fee or Charge, together with accrued interest, to the tax roll for the following properties:
  - a) In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied; and
  - b) In all other cases, any property for which all of the owners are responsible for paying the fees and charges.
11. No request by any person, or their agent, for any information, service, activity or use of City property or facilities described in the Schedules attached to this By-law shall be acknowledged, processed or provided by the city departments unless and until the person or their agent, requesting the information, service, activity or use of City property or facility has paid or arranged to pay the fee or charge, where applicable, in the amount as set out in the Schedules to this By-law.

## **SCHEDULES**

12. Where the Schedules to this By-law reference other By-laws in relation to Fees and Charges imposed hereunder, the terms and provision of such other By-laws shall apply to the Fees and Charges imposed hereunder, provided that, where there is a discrepancy in the stated amount of any such Fee or Charge between such other By-laws and this By-law, the Fees and Charges set forth in the Schedules of this By-law shall govern and any inconsistent By-laws shall be amended accordingly.

## **SEVERABILITY**

13. Each Fee and Charge enacted pursuant to this By-law shall be treated as a separate enactment and shall not necessarily be affected by any determination of ultra vires or other invalidity or any other Fee and Charge enacted pursuant to this By-law.

## **EFFECTIVE DATE**

14. This by-law shall come into force and take effect upon the final passage thereof.

## **APPLICATION**

15. Sections 9 and 10 apply to Fees and Charges which have been enacted pursuant to Part XII of the Municipal Act. Where Fees and Charges in this By-law have been enacted upon an authority other than Part XII of the Municipal Act, sections 9 and 10 shall only apply to such Fees and Charges if and to the extent permitted by such other authority.

## **INTERPRETATION**

16. In this By-law, unless the context otherwise requires words importing the singular number shall include the plural.

17. If a Court declares any section or part of a section of this By-law invalid, it is the intention of Council that the remainder of the By-law shall continue to be in force.

**REPEAL**

18. That By-law 128-2022, and all amendments thereto, are hereby repealed upon this By-law coming into force and effect.
19. The repeal of By-law 128-2022 as amended shall not have the effect of invalidating any debt which came into existence as a result of the said By-law, and any amounts owing to the Municipality under the said By-law shall remain due and owing to the Municipality and with all the remedies for collection of same, as if the said By-law 128-2022 as amended had never been repealed.
20. All other By-laws which reference user fees and charges that are outlined in the Schedules attached to this By-law are hereby amended to refer to the respective schedule stated in this By-law.

**TITLE**

21. This By-law may be referred to as the "Fees and Charges By-law".

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 25th day of September, 2023.

"Martin Ritsma"

Mayor – Martin Ritsma

"Tatiana Dafoe"

Clerk – Tatiana Dafoe

**THIS IS SCHEDULE "A" TO BY-LAW 117-2023**

of The Corporation of the City of Stratford  
adopted this 25th day of September, 2023.

**CORPORATE-WIDE FEES AND CHARGES**

(all departments)

All Fees are subject to HST where applicable

**Miscellaneous**

<b>Item</b>	<b>Fee</b>
Any cheque not cleared by the City's bank [NSF]	\$40.00

**Area Openings and Encroachment Fees**

<b>Item</b>	<b>Fee</b>
Application Fee for Area Openings or Encroachment	\$582.12
The size of the encroachment is used in the calculation of the annual fee. This fee is calculated by taking the current property tax times the size of the encroachment (area) divided by the total area of the owned property. This calculation will be determined by the City on an annual basis. Once calculated, this annual fee is added to the tax bill of the property owner. The minimum annual fee, regardless of the area, is \$50.00 plus the annual CPI increase. An annual fee will not be charged for encroachments in institutional zones.	Minimum Fee - \$50.00 plus annual CPI increase
Application Fee for Release of an encroachment agreement	\$415.07
Fee to Register and to Release Liens on property [includes but is not limited to loans by the City and heritage loan to heritage property owners]	\$425.00 to register a lien on title or to release a lien on title

**General Information Requests**

<b>Item</b>	<b>Fee</b>
Search time	\$7.50 for each 15 minutes
Research time	\$7.50 for each 15 minutes
Record preparation	\$7.50 for each 15 minutes
Photocopies/printouts	\$0.20 per page
Computer programming	\$15.00 for each 15 minutes
CDs or flash drives	\$10.00 each
Other costs	Amount specified in an invoice

**Personal Information Requests (Own Information)**

<b>Item</b>	<b>Fee</b>
Photocopies/printouts	\$0.20 per page
Computer programming	\$15.00 for each 15 minutes
CDs or flash drives	\$10.00 each
Other costs	Amount specified in an invoice

**THIS IS SCHEDULE "B" TO BY-LAW 117-2023**

of The Corporation of the City of Stratford  
passed this 25th day of September, 2023.

**BUILDING FEES AND CHARGES**

All Fees are subject to HST where applicable.

**Planning Application Fees and Charges**

In addition to the application fees listed below in sections A) to G), where the City requires assistance from its solicitors or other technical or professional consultants in the processing of any of the types of applications listed below, the applicant shall be responsible for reimbursing all legal and consulting fees incurred by the City, at the City's actual cost. Depending on the amount of such fees which the City expects to incur on any given application, the City may also require the applicant to enter into an agreement with respect to the payment of such fees and may, where appropriate, require security to be posted.

**Application**

<b>Item</b>	<b>Fee</b>
i) Applications for an Amendment to the Zoning By-law	\$4,715.00
ii) Applications for an Amendment to the Official Plan	\$5,730.00
iii) Concurrent Applications for an Amendment to the Official Plan and Zoning By-law	\$6,325.00
iv) Applications for an Amendment to the Official Plan and/or Zoning By-law requiring recirculation	\$1,190.00
v) Applications to the Committee of Adjustment for minor variance from By-laws passed pursuant to the <i>Planning Act</i>	\$1,300.00
a) If an applicant requires a recirculation	\$715.00
vi) Applications to the Committee of Adjustment for consent of one lot/easement (severance)	\$1,455.00
a) Each additional lot/easement (severance)	\$215.00
b) If an application requires a recirculation	\$760.00
vii) Applications to the Committee of Adjustment for a change to conditions of approval	\$540.00
viii) Concurrent Applications to the Committee of Adjustment for consent and minor variance	\$1,730.00
ix) Applications for the passing of a Part-lot Control exemption by-law	\$1,520.00
a) For each additional new part created	\$110.00
x) Applications for the removal of a Holding Provision	\$2,010.00
xi) Applications to extend a Temporary Use	\$1,455.00
xii) Application for Pre-Application Consultation	\$0.00

**Site Plan Application**

<b>Item</b>	<b>Fee</b>
i) Applications for site plan approval	\$3,465.00
a) An additional fee will be added if building or addition is equal to or greater than 3,716 m <sup>2</sup> or 40,000 sq.ft., or greater than 50 units.	\$1,085.00
ii) Applications for an amendment to a site plan agreement	\$2,325.00
iii) Applications for a minor amendment to a site plan agreement (Section 8.3.3)	\$430.00
iv) Applications for site plan approval for infill developments	\$1,835.00
v) Letter of conformity relating to site plan agreement compliance	\$97.00

**General**

<b>Item</b>	<b>Fee</b>
i) Letters of conformity (other than By-law 92-75) – with survey	\$97.00
ii) Letters of conformity – without survey	\$80.00
iii) Letters of conformity without survey – 2 business day response time	\$150.00
iv) Letters of conformity with survey – 2 business day response time	\$160.00
v) Full size registered plans, plans of condominium, city street maps	\$25.00
vi) Custom Plots	\$50.00
vii) Change of Municipal Address	\$160.00

**Plan of Subdivision, Vacant Land Condominium and Common Element Plans of Condominium**

<b>Item</b>	<b>Fee</b>
i) Up to 50 development lots/blocks/units* An additional fee will be added if greater than 50 units is proposed*	\$7,790.00 \$1,080.00
ii) Revisions to draft conditions of approval (recirculation required)	\$1,190.00
iii) Revisions to draft conditions of approval (no recirculation required)	\$430.00
iv) Registration of final plan	\$665.00
v) Extension of Draft Approval a) Recirculation required b) No recirculation required	\$1,190.00 \$430.00

\*Applicant is required to provide a reasonable estimate of the lot yield based in a single detached residential zone if the plan is a "block" plan.

**Standard, Amalgamated, Phased and Leasehold Condominium**

<b>Item</b>	<b>Fee</b>
i) Up to 50 units a) An additional fee will be added if greater than 50 units is proposed*	\$4,440.00 \$1,080.00
ii) Revisions to draft conditions of approval (recirculation required)	\$1,190.00
iii) Revisions to draft conditions of approval (no recirculation required)	\$430.00
iv) Registration of final plan	\$645.00
v) Condominium Exemption	\$1,320.00

\*Applicant is required to provide a reasonable estimate of the lot yield based in a single detached residential zone if the plan is a "block" plan.

**Miscellaneous**

<b>Item</b>	<b>Fee</b>
i) Deeming Application	\$1,080.00
ii) Driveway Widening Review	\$107.00

**Secondary Suite Registration**

<b>Item</b>	<b>Fee</b>
i) Registration of a new Secondary Suite	\$255.00
ii) Renewal of previously registered Secondary Suite	\$155.00

\*These rates shall automatically increase and be rounded to the nearest dollar on the first day of January in each year by the percentage increase in the All Items Index of the Consumer Price Index (not seasonally adjusted) published by Statistics Canada



Consolidated to March 25, 2024

during the 12-month period ending on October in the year immediately preceding the rate increase date.

**THIS IS SCHEDULE "C" TO BY-LAW 117-2023**

of The Corporation of the City of Stratford  
adopted this 25th day of September, 2023.

**COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES**

**Special Events**

<b>Item</b>	<b>Fee (tax not applicable)</b>
Non-Refundable late fee, expedited service	\$170/application
Road closures that extend beyond approved times	\$55.00/hour to a maximum of \$550.00

**Recreation Facilities**

<b>Item</b>	<b>Fee (includes tax)</b>
Rental dues where total rental fee is <\$100	100% of fee, non-refundable
Rental deposit where total rental fee is >\$100	25% of fee, non-refundable
Discount to Community Organizations	Maximum of 30%
Discount for underutilized hall and meeting space	Maximum of 50%

**Arenas**

Summer Ice Rates (April 1 to September 30)

<b>Item</b>	<b>Fee (includes tax)</b>
Standard Rental	\$204.00/hour
Minor Sports	\$204.00/hour
Slice of Ice: Single Admission	\$19.50/hour

Winter Ice Rates (October 1 to March 31)

<b>Item</b>	<b>Fee (includes tax)</b>
Prime Time	\$240.00/hour
Non-prime Time	\$204.00/hour
Minor Sports (October 1 to April 30)	\$204.00/hour
Slice of Ice: Single Admission	\$19.50/hour

Arena Floor – No Ice Rentals

<b>Item</b>	<b>Fee (includes tax)</b>
Sports and Short Period Rentals	\$133.34/hour
Private Full Day Rental (maximum 12 hours)	\$1,706.30/day

**Halls and Meeting Space**

Weekdays: Monday at 7:00am to Friday at 4:00pm

Single Meeting Room – Games Room & Hall Side Meeting Room (Rotary Complex)

<b>Item</b>	<b>Fee (includes tax)</b>
Up to 8 hours	\$31.64/hour
Beyond 8 hours	\$253.12/day

Double Meeting Room – Upper Lobby (Allman Arena), Mansbridge Room (Rotary Complex), Boardroom (Agriplex)

<b>Item</b>	<b>Fee (includes tax)</b>
Up to 8 hours	\$38.42/hour
Beyond 8 hours	\$307.36/day

Banquet Halls – Tim Taylor Lounge (Rotary Complex), Ritsma Room & Market (Agriplex)

<b>Item</b>	<b>Fee (includes tax)</b>
Up to 8 hours	\$72.32/hour
Beyond 8 hours	\$578.56/day

Event Halls – Community Halls A/B/C/D (Rotary Complex)

<b>Item</b>	<b>Fee (includes tax)</b>
Single Hall Full Day (Max. 12 Hours)	\$875.75/day
Single Hall Half Day (Up to Max. 6 Hours)	\$437.50
Entire Hall (Four Single Halls)	\$3,084.90/day

Evenings/Weekends: Friday after 4:00pm to Sunday at Midnight

Single Meeting Room – Games Room & Hall Side Meeting Room (Rotary Complex)

<b>Item</b>	<b>Fee (includes tax)</b>
Up to 8 hours	\$47.46/hour
Beyond 8 hours	\$379.68/day

Double Meeting Room – Upper Lobby (Allman Arena), Mansbridge Room (Rotary Complex), Boardroom (Agriplex)

<b>Item</b>	<b>Fee (includes tax)</b>
Up to 8 hours	\$58.76/hour
Beyond 8 hours	\$470.08/day

Banquet Halls – Tim Taylor Lounge (Rotary Complex), Ritsma Room & Market (Agriplex)

<b>Item</b>	<b>Fee (includes tax)</b>
Up to 8 hours	\$83.62/hour
Beyond 8 hours	\$668.96/day

Event Halls – Community Halls A/B/C/D (Rotary Complex)

<b>Item</b>	<b>Fee (includes tax)</b>
Single Hall Full Day (Max. 12 Hours)	\$1,141.30/day
Single Hall Half Day (Up to Max. 6 Hours)	\$570.65
Entire Hall (Four Single Halls)	\$3,751.60/day

**Amenities**

Kitchen

<b>Item</b>	<b>Fee (includes tax)</b>
Agriplex	\$118.65/day
Rotary Complex Community Halls	\$175.15/day

## Audio Visual

<b>Item</b>	<b>Fee (includes tax)</b>
Wireless microphone	\$67.80/day
Wired microphone	\$29.38/day
Portable TV/VCR/DVD player	\$20.34/day

## Electrical Connections

<b>Item</b>	<b>Fee (includes tax)</b>
110V 15 AMP connection	\$23.73/day
110V 30 AMP connection (w panel)	\$40.68/day
220V connection	\$163.85/day

## Data Connections

<b>Item</b>	<b>Fee (includes tax)</b>
Wired internet (per single connected unit)	\$61.60/day

## Installations

<b>Item</b>	<b>Fee (includes tax)</b>
Stage, 4 section starter (16' x 8')	No charge
Stage, additional sections (max 24 sections)	\$20.34/day
Insulated floor to cover ice surface	\$2,299.55/day
Judges Platform, 4 section starter (16' x 8')	\$813.60/day
Judges Platform, additional sections (4' x 8')	\$84.75/day

## Bar Charges

<b>Item</b>	<b>Fee (includes tax)</b>
Draft fee	\$85.88/day
Ice	\$47.46/day

**Multi-Use Sports Fields**

## Stratford Agriplex - Indoor

<b>Item</b>	<b>Fee (includes tax)</b>
Single court	\$45.20/hour
All 4 courts for sport tournament use	\$988.75/day
Installation of the Agriplex Fieldhouse flooring protective cover	\$1,500 per event
Removal of the Agriplex Fieldhouse flooring protective cover	\$1,500 per event

## Fields - Outdoor

<b>Item</b>	<b>Fee (includes tax)</b>
Single Field/Diamond, 2 hours (maximum 2 hours)	\$70.06/use
Single Field/Diamond, half day (maximum 4 hours)	\$129.95/half day
Single Field/Diamond, full day (8 hours or more)	\$259.90/day
Minor Sport Use	\$14.69/participant
Artificial Turf Field – Full Field (Max. 2 Hours)	\$113.00/use
Artificial Turf Field – Half Field (Max. 2 Hours)	\$67.80/use
Temporary Ball Diamond Tournament Outfield Fencing (Packham Sports Complex)	\$375.00/diamond/event

## Beach Volleyball – Outdoor (May 1 – October 31)

<b>Item</b>	<b>Fee (includes tax)</b>
Single court	\$17.45/hour
All 4 courts (8 hours or more)	\$542.40/day

**Market Square**

## Daily Rental Fees

<b>Item</b>	<b>Fee (includes tax)</b>
All of Market Square	\$452.00/day
All of Market Square (Community Organization)	\$56.50/day
Adjacent Parking Area	\$226.00/day
Adjacent Parking Area (Community Organization)	No fee

**TRANSIT****Standard Transit**

## Single Ride, Cash

<b>Item</b>	<b>Fee (tax not applicable)</b>
Child (under 5 years)	No charge
Student and Affordable	\$2.50/single
Adult	\$3.00/single
Senior	\$2.75/single

## Single Ride, Tickets

<b>Item</b>	<b>Fee (tax not applicable)</b>
Student and Affordable	\$2.25/single
Adult	\$2.75/single
Senior	\$2.50/single

## Single Day Pass

<b>Item</b>	<b>Fee (tax not applicable)</b>
Single Rider	\$7.00/day
Family (1 adult plus up to 4 riders)	\$15.00/day

## 30 Day Pass

<b>Item</b>	<b>Fee (tax not applicable)</b>
Student and Affordable	\$60.00/pass
Adult	\$70.00/pass
Senior	\$60.00/pass

## Charters

<b>Item</b>	<b>Fee (tax not applicable)</b>
Charter (minimum charge of \$50.00)	\$96.05/hour

**Parallel Transit**

## In Town, One-Way Trip

<b>Item</b>	<b>Fee (tax not applicable)</b>
Adult	\$3.00/single
Senior	\$2.75/single

## In Town, Other

<b>Item</b>	<b>Fee (tax not applicable)</b>
10 Ride Card	\$30.00/card

## Passes

<b>Item</b>	<b>Fee (tax not applicable)</b>
Single Day Pass	\$7.00/day
Adult, 30 Day	\$70.00/pass
Senior/Affordable, 30 Day	\$60.00/pass

## Out of Town, One-Way Trip

<b>Item</b>	<b>Fee (tax not applicable)</b>
Ride	\$3.00/single plus \$1.47/km

## Charters

<b>Item</b>	<b>Fee (tax not applicable)</b>
Charter, In Town	\$35.76/hour + single ride fee
Charter Wait Time	\$35.76/hour

**Recreation Programs****Skating**

## Single Admission

<b>Item</b>	<b>Fee (includes tax)</b>
Child (under 5 years)	No charge
General Admission (5 years +)	\$4.25/single
Family (max 2 adults and children under 19 years of age, and all of the same household)	\$15.00/family

## Season Pass

<b>Item</b>	<b>Fee (includes tax)</b>
Child (under 5 years)	No charge
Child (5 – 14 years)	\$68.00 (tax not applicable)
Youth (15 – 18 years)	\$70.00/pass
Adult (19 – 54 years)	\$87.00
Senior (55 years +)	\$74.00
Family (max 2 adults and children under 19 years of age, and all of the same household)	\$231.00

## Sponsored Skate

<b>Item</b>	<b>Fee (includes tax)</b>
Sponsored Skate	\$240.00/hour

**Aquatics**

## Single Swim

<b>Item</b>	<b>Fee (includes tax)</b>
Child (under 2 years)	No Charge
General Admission (2 years +)	\$4.25/swim
Family (max 2 adults and children under 19 years of age, and all of the same household)	\$15.00/swim

## Season Pass

<b>Item</b>	<b>Fee (includes tax)</b>
Child (under 2 years)	No Charge
Children (2 – 14 years)	\$94.00/season (tax not applicable)
Youth (15 - 18 years)	\$107.50/season
Adults (19 - 54 years)	\$155.00/season
Seniors/Special Population (55 years +)	\$115.00/season
Family (max 2 adults and children under 19 years of age, and all of the same household)	\$295.00/season

## Swim Lessons

<b>Item</b>	<b>Fee (tax not applicable)</b>
½ hour (2-week session)	\$88.25/session
¾ hour (2-week session)	\$98.25/session
1 hour (2-week session)	\$105.00
Swim Team	\$170.00/session
Bronze Star	\$105.00
Bronze Medallion	\$235.00
Bronze Cross	\$235.00

## Specialized Aquatics Programs

<b>Item</b>	<b>Fee (tax not applicable)</b>
Adapted Aquatics (30 mins)	\$88.25
Water Fitness	\$5.25

## Private Swim Rentals

<b>Item</b>	<b>Fee (includes tax)</b>
1 - 30 Swimmers	\$232.75/hour
31 - 125 Swimmers	\$267.70/hour

## Sponsored Swims

<b>Item</b>	<b>Fee (includes tax)</b>
Sponsored Swim	\$197.75/hour
Sponsored Free Swim	\$627.15/hour

**Day Camps**

<b>Item</b>	<b>Fee (tax not applicable)</b>
5-day Week	\$155.00
4-day Week	\$152.00
Swim Camp (10 Days)	\$445.00
Single-day	\$38.00

## 35+ Programs

<b>Item</b>	<b>Fee (includes tax)</b>
Chair Yoga	\$5.00
Yoga Flow	\$8.00
LivFit	\$8.00
Volleyball	\$5.00

**Advertising****Digital Advertising – Indoor Displays**

## 8-inch Advertisement

<b>Item</b>	<b>Fee (includes tax)</b>
1 Month	\$144.64/term
3 Months	\$412.45/term
6 Months	\$819.25/term
9 Months	\$1,226.05/term
12 Months	\$1,638.50/term

## 18-inch Advertisement

<b>Item</b>	<b>Fee (includes tax)</b>
1 Month	\$288.15/term
3 Months	\$819.25/term
6 Months	\$1,644.15/term
9 Months	\$2,463.40/term
12 Months	\$3,277.00/term

## 26-inch Advertisement

<b>Item</b>	<b>Fee (includes tax)</b>
1 Month	\$431.66/term
3 Months	\$1,226.05/term
6 Months	\$2,463.40/term
9 Months	\$3,689.45/term
12 Months	\$4,921.15/term

**Digital Advertising – Transit Displays**

## 24-inch Advertisement

<b>Item</b>	<b>Fee (includes tax)</b>
1 Month	\$431.66/term
3 Months	\$1,226.05/term
6 Months	\$2,463.40/term
9 Months	\$3,689.45/term
12 Months	\$4,921.15/term



**Rink Board Sign Advertising**

<b>Item</b>	<b>Fee (includes tax)</b>
For Glass (one time change)	\$327.70/glass
For Year	\$740.15/year

**Cemetery**

Lots

<b>Item</b>	<b>Dimensions</b>	<b>Land</b>	<b>Perpetual Care</b>	<b>HST</b>	<b>Total</b>
Single Grave	1m x 3m	\$1,037.04	\$691.36	\$224.69	\$1,953.09
2 Grave Plot	2m x 3m	\$2,074.09	\$1,382.72	\$449.38	\$3,906.19
3 Grave Plot	3m x 3m	\$3,110.88	\$2,073.92	\$674.02	\$5,858.82
6 Grave Plot	3m x 3m	\$6,222.28	\$4,148.18	\$1,348.16	\$11,718.63
Child Plot Upright	3ft x 7ft	\$291.06	\$194.04	\$63.06	\$548.16
Infant Plot Flat Marker	2ft x 4ft	\$256.09	\$170.73	\$55.48	\$482.30
Stillborn Plot Flat Marker	2ft x 48in	\$256.09	\$170.73	\$55.48	\$482.30
Cremation Plot Flat Marker	2ft x 2ft	\$385.18	\$256.79	\$83.45	\$725.43
Cremation Plot Flat Marker	4ft x 4ft	\$770.36	\$513.58	\$166.91	\$1,450.87

Niches

<b>Item</b>	<b>Dimensions</b>	<b>Land</b>	<b>Perpetual Care</b>	<b>HST</b>	<b>Total</b>
Columbarium Wall	144 cubic inch	\$2,228.43	\$393.25	\$340.81	\$2,962.50
Bronze Scrolls	n/a	\$850.00	n/a	\$110.50	\$960.50
Level above bottom (per level)	n/a	\$50.00	n/a	\$6.50	\$56.50

Avondale Garden Mausoleum

<b>Item</b>	<b>Level</b>	<b>Cost</b>	<b>Maintenance</b>	<b>HST</b>	<b>Total</b>
Section #1	E	\$6,444.90	\$1,611.23	\$1,047.30	\$9,103.43
Premium	D	\$7,733.88	\$1,933.47	\$1,256.76	\$10,924.11
	C	\$9,882.18	\$2,470.55	\$1,605.85	\$13,958.58
	B	\$8,808.03	\$2,202.00	\$1,431.30	\$12,441.33
	A	\$6,015.24	\$1,503.81	\$977.48	\$8,496.53
Section #2	E	\$5,157.08	\$1,288.98	\$837.99	\$7,284.05
Interior Courtyard	D	\$6,444.90	\$1,611.23	\$1,047.30	\$9,103.43
	C	\$8,593.20	\$2,148.30	\$1,396.40	\$12,137.90
	B	\$7,519.05	\$1,879.76	\$1,221.85	\$10,620.66
	A	\$4,726.26	\$1,181.57	\$768.02	\$6,675.85
Section #3	E	\$4,726.26	\$1,181.57	\$768.02	\$6,675.85
Exterior Courtyard	D	\$5,585.58	\$1,396.40	\$907.66	\$7,889.66
	C	\$7,304.22	\$1,826.06	\$1,186.94	\$10,317.22
	B	\$6,293.07	\$1,556.94	\$1,020.50	\$8,870.51
	A	\$4,296.60	\$1,074.15	\$698.20	\$6,068.95

## Scattering Garden

Item	Dimensions	Service	Perpetual Care	HST	Total
Sale of scattering services	n/a	\$400.00	\$60.00	\$59.80	\$519.80
Single Memorial Plaque	1in x 6in	\$278.10	\$0.00	\$36.15	\$314.25
Double Memorial Plaque	2.25in x 6in	\$329.60	\$0.00	\$42.85	\$372.45
Double Plaque with text	3.5in x 6in	\$381.10	\$0.00	\$49.54	\$430.64
Replacement Certificate of Interment Rights	n/a	\$30.90	\$0.00	\$4.02	\$34.92

## Interment Charges

Item	Base Rate	HST	Total
License Fee (if applicable)	\$10.00	\$0.00	\$10.00
Adult Regular Depth	\$939.82	\$122.18	\$1,062.00
Adult Double Depth	\$1,100.43	\$143.06	\$1,243.49
Child 3ft x 6ft opening	\$356.90	\$46.40	\$403.29
Child 2ft x 4ft opening	\$237.93	\$30.93	\$268.86
Stillborn 2ft x 20in opening	\$237.93	\$30.93	\$268.86
Mausoleum Entombment Opening	\$702.66	\$91.35	\$794.00
Cremation Remains (12ft x 12ft)	\$376.33	\$48.91	\$425.14
Cremation Remains (over 12ft x 12ft)	\$513.04	\$66.70	\$579.74
Cremation Remains in Columbarium Niche	\$342.02	\$44.46	\$386.48
Winter Storage	\$327.16	\$42.53	\$369.69

## Disinterment Charges

Item	Base Rate	HST	Total
For burial in another cemetery	\$1,813.67	\$235.78	\$2,049.44
For burial in another plot in Avondale	\$2,901.84	\$377.24	\$3,279.08

## Foundations

Item	Base Rate	HST	Total
Priced per cubic foot at minimum cost of \$242.00 plus taxes	\$28.74/cubic foot	Applicable	Contingent on size
Inspection fee (not to exceed \$84.52)	\$78.80	\$9.72	\$84.52
Flat Marker Installation	\$56.65	\$7.36	\$64.01
Flat Market Installation over 173 square inches	\$103.00	\$13.39	\$116.39
Up to 4 feet x 4 feet	\$206.00	\$26.78	\$232.78
Over 4 feet x 4 feet	\$412.00	\$53.56	\$465.56

## Other

<b>Item</b>	<b>Base Rate</b>	<b>HST</b>	<b>Total</b>
Saturday Burials	\$373.55	\$48.56	\$422.11
Chapel Committal Service	\$102.28	\$13.30	\$115.58
Transfer of Certificates of Internment Rights	\$104.61	\$13.60	\$118.21
Entry of Funerals after hours (per 15 minutes)	\$41.61	\$5.41	\$47.02

**THIS IS SCHEDULE "D" TO BY-LAW 117-2023**

of The Corporation of the City of Stratford  
adopted this 25th day of September, 2023.

**CORPORATE SERVICES DEPARTMENT FEES AND CHARGES**

<b>Item</b>	<b>Fee</b>
Commissioning of Document	\$25.00 per document
Marriage Licence	\$125.00 per licence
Civil Marriage Ceremony	\$300.00 plus HST = \$339.00
Civil Marriage Ceremony Cancellation Charge (if cancelled within one (1) week of ceremony date)	\$50.00 plus HST = \$56.50
Witness Fee for Civil Ceremony	\$25.00 per witness
Retail Business Holidays Act Exemption Application	Single Application - \$559.51 Shopping Mall - \$671.41
*fees are increased annually by the CPI	Group of 3 or more stores on same property - \$671.41
Tax Certificate	\$60.00
Tax Certificate – Rush (less than 48 hours)	\$75.00
Duplicate Tax Bill	\$10.00
Statement of Tax Account	\$10.00
Additions of balances to Tax Roll	\$25.00
Tax Arrears Notice (at December 31)	\$10.00
Final Warning – Before Tax Sale Registration	\$20.00
Tax Sale Registration Administration Fee – Set-up	\$100.00
Tax Sale Registration Administration Fee – When Registered	\$250.00

<b>Item</b>	<b>Fee</b>
Registration of Death	\$20.00 if issued at Clerk’s Office \$40.00 if issued at Stratford Fire Department
Municipal Information Form	\$45.00 for any AGCO Form – Municipal Information Form, Special Occasion Permit, Municipal Designation as a Significant Event
Rental rate for meter hoods in the core area – there shall be a limit of two hoods (4 spaces) in any section of a block of a parking area at any one time	\$6.75 per day per single meter plus HST \$13.50 per day per double meter plus HST \$50.00 deposit \$10.00 administration fee

**Dog and Cat Licensing – if paid before March 1**

<b>Dog or Cat</b>	<b>Regular</b>	<b>Senior’s discount</b>
Altered	\$20.00	\$17.00
Unaltered	\$50.00	\$42.50
Less than 1 year old	\$20.00	\$17.00

**Dog and Cat Licensing – if paid after March 1**

<b>Dog or Cat</b>	<b>Regular</b>	<b>Senior's discount</b>
Altered	\$30.00	\$25.50
Unaltered	\$60.00	\$51.00
Less than 1 year old	\$20.00	\$17.00

### **Dog and Cat Licensing – other fees**

<b>Item</b>	<b>Fee</b>
Replacement Tag	\$10.00
Kennel/Cattery License	\$550.00
Specialized Needs Dog	No fee

**NOTE:** New residents to Stratford may bring a current tag from another municipality and exchange it at no cost for a current City of Stratford tag (one time only)

### **Municipal Lottery Licensing Fees**

<b>Item</b>	<b>Fee</b>
Raffles, where the total value of all prizes to be awarded does not exceed \$50,000.00	3% of the total value of all prizes to be awarded
Bazaar Lotteries	3% of prizes for a bingo and 3% of prizes for a raffle and \$10.00 per wheel of fortune per day
Break-open ticket lotteries where tickets are not sold in conjunction with another gaming event	3% of total prizes per box (unit)
Bingo Lotteries	\$100.00 per event
Catch the Ace lottery events	The payment of the lottery licence fee remains at 3% however the payment and timing of the fees may be spread out over the licence period.

### **On -Street and Off-Street parking rates**

<b>Location</b>	<b>Rate</b>	<b>Effective Date</b>
On-street Parking Rate	\$1.50 per hour	April 1, 2020
Off-street Parking Rate	\$1.25 per hour	April 1, 2020

### **Parking permits for municipal parking lots effective October 31, 2015**

<b>PARKING LOT</b>	<b>TIME PERIOD</b>
	Up to a maximum of six months
York Street Parking Lot – 10 permits available, downtown residents only	\$100.66 + HST = \$113.75 per month
Erie Street Parking Lot – “Lower” sections B and C – 24 permits available	\$100.66 + HST = \$113.75 per month
Rear of Stratford Jail / Rear of Perth County Court House – 1 Huron Street – 4 permits available	\$100.66 + HST = \$113.75 per month

### **Auditorium Rental Rates**

Moved to Schedule C: Community Services

**THIS IS SCHEDULE "E" TO BY-LAW 117-2023**

of The Corporation of the City of Stratford  
passed this 25th day of September, 2023

**INFRASTRUCTURE AND DEVELOPMENT SERVICES  
FEES AND CHARGES**

**Miscellaneous**

<b>Item</b>	<b>Fee</b>
Land transfer inquiries	\$60.00 per land transfer inquiry
Street Permit: Hoarding on City Sidewalk Excavation on Road Allowance	\$65.00
Hydration Station Rental	\$25.00 per day

**Administrative Fees**

<b>Item</b>	<b>Fee</b>
New Sewer and/or Water Connections	\$180.00 plus actual cost of the project
Sewer and/or Water Repairs	\$80.00 plus actual cost of the project
Private Sidewalk and Curb: Driveway widenings or relocation Curb or sidewalk replacement Damage deposit and repair	\$80.00 plus actual cost of the project
Sidewalk or Curb Repair for Utility Companies	\$40.00 per location plus actual cost of the project
Miscellaneous Invoice: Damaged sign and traffic signals Street cleaning (mud, fuel, oil) Sewer flushing Garbage pickup Road Closures for MTO, etc.	7% with minimum of \$80.00 Plus actual cost of the activity
Payroll Burden on invoices to the public	45%
Warehouse Fee on the invoices to the public for material taken from stock	15%
Temporary Access Across Municipal Property (Policy P.3.6) Fees and damage deposits subject to annual Consumer Price Index increase	\$50 per application, plus damage deposit of \$100 per metre of private property abutting city property
As Built Drawings	\$25.00 per sheet

**Water Rates**

<b>Consumption Charge</b>	<b>2023</b>
First 3 cubic metres	\$2.81/m3
All additional cubic metres	\$1.15/m3
Minimum consumption charge	\$8.43

<b>Monthly Flat Charge</b>	<b>2023</b>
Under 1 inch meter	\$9.25
1 inch meter	\$14.25
1½ inch meter	\$18.00
2 inch meter	\$22.00
3 inch meter	\$29.75
4 inch meter	\$39.00
6 inch meter	\$66.00
8 inch meter	\$89.25

**Sanitary Sewer**

<b>Sewage Service Rate</b>	<b>2023</b>
First 3 cubic metres	\$4.39/m <sup>3</sup>
All additional cubic metres	\$1.79/m <sup>3</sup>
Minimum consumption charge	\$13.17
Fixed monthly charge	\$9.25

**Development, Subdivision and Condominium Servicing Agreements**

<b>Item</b>	<b>Fee</b>
a) Administrative fees for preparation of an agreement	\$2,240.00
b) Review fees for Engineering Submissions	
i. Variable fee per single detached or semi detached dwelling lot per submission	\$55.00
ii. Variable fee per block per submission (excluding road widening and reserve blocks)	\$110.00
c) Construction Inspection Fee (prior to registration of agreement)	2% of total construction cost estimate
d) Subdivision Tree fee (prior to registration of agreement) Number of required trees to be determined by the Manager of Parks, Forestry and Cemetery	\$300.00 per tree

**Waste Management**

<b>Waste Management Rates</b>	<b>2021</b>
Bag Tag	\$3.70
Bag or Can at Landfill Site	\$4.80
Minimum scale rate	\$20.00
Tip Fee – regular – loose loads of waste	\$85.50 per tonne
Tip Fee – regular – more than five (5) bags or cans of waste	\$85.50 per tonne
Tip Fee – regular – loads of recyclables, brush or yard waste 200 kilograms or greater	\$85.50 per tonne
Tip Fee – large hauler – waste haulers bringing in excess of 10,000 tonnes of waste in a twelve-month period	\$80.00 per tonne
Tip Fee – Asbestos	\$170.00 per tonne
Scale down – car	\$20.00
Scale down – truck	\$25.00
Scale down – trailer	\$22.75
Scale down- Roll off	\$12.25/cubic yard
Scale down – Packer	\$17.50/cubic yard
Large Item Tag	\$13.50
Recycle Box	\$7.30
Backyard Composter	\$28.32
White Goods – Freon removal	\$43.00
White Goods – No Freon	\$25.00
Televisions & computer monitors	\$0.00
Commission Fee on sale of garbage bag tags	5%
Finished compost produced through the City's organic diversion program to Commercial Users and Landscapers	\$3.50/cubic metre

An administrative fee of \$25.00, excluding applicable taxes, shall be charged by the City to provide duplicate copies of tickets for tipping fees when requested to do so.

**Tipping Fees for Eligible Brownfields Sites**

Developers of contaminated properties who are eligible for tax increment-based grant financing under the City's brownfields program will:

- A) pay the tipping fees for the minimum projected quantities of contaminated soil to be removed as recommended in a Phase II Environmental Assessment prepared

by a recognized environmental engineering firm, such report to be accepted by the City's Director of Infrastructure and Development Services; and

- B) enter into an agreement with the City to pay the tipping fees, over time, for any quantities of contaminated soil that are actually delivered in excess of the projected minimum amount by agreeing that the City shall deposit the amount of all tax increments, for which the developer would otherwise be entitled to relief by way of grant, to the tipping fee reserve until the balance of the amount owing is paid, with any portion of the tipping fees still owing to the City at the end of the tax increment-based grant financing period to be then immediately due and payable.

Further that the Director of Infrastructure and Development Services be authorized to make arrangements with developers who qualify under this policy to either accept contaminated soil at the Stratford landfill site or divert quantities to another landfill site.

**Site Alteration**

Item	Fee
Site Alteration Permit Fee	\$500.00
Site Alteration Permit Renewal Fee	\$500.00
Site Alteration Transfer of Permit Fee	\$250.00
Preparation of Site Alteration Agreement Fee (including registration fee)	All costs to be recouped from the Applicant



**THIS IS SCHEDULE "F" TO BY-LAW 117-2023**

of The Corporation of the City of Stratford  
adopted this 25th day of September, 2023

**FIRE DEPARTMENT FEES AND CHARGES**

<b>Item</b>	<b>Fee</b>
Officer Incident Report	\$100
Fire Investigation Report	\$100
Property Records Search and Letter	\$100
Air Cylinder Refill, 30-45-60 minute capacity	\$10
Air Cylinder Refill, 300 cubic foot capacity	\$30
Nuisance/malicious responses (i.e. Open Burning By-law Violation)	Most current MTO rates (\$543.03) per fire vehicle responding.
Property Inspection and Letter (includes residential inspection for a Day Care)	Residential - \$150 for first unit plus \$25 for each additional unit per building. Commercial/Industrial - \$150 for first unit plus \$25 for each additional unit per building, plus \$25 for each 5,000 sq. ft. over 10,000 sq. ft.
Open Burn fire inspection and permit as in By-law 5-2006 as amended	\$100
Annual fire inspection fee for inns and short-term accommodation in residential zones	\$150 plus \$25 per unit for each unit over one.
LLBO Special Occasion Permit/Inspection	\$100
Liquor Licence Application and Inspection	\$150
Fire extinguisher training	\$130 per session, maximum 12 persons; \$10 per each additional person up to a maximum of 20. \$5 for personal certificate if requested. Trainee is required to supply their own extinguisher.
Fire Department Assistance beyond Normal Requirements or Circumstances (i.e. Fire Staff and Vehicle required for fire watch)	\$100 per firefighter per hour. Current MTO rate per fire vehicle (\$543.03).
Response to False Automatic Fire Alarm	Current MTO rate (\$543.03) for attending per fire vehicle.
Failure to notify of system maintenance	Current MTO rate (\$543.03) for attending per fire vehicle.
Nuisance/malicious false alarms	Current MTO rate (\$543.03) for attending per fire vehicle.
Review of propane facility Risk and Safety Management Plans: a) Initial R&SMP review process for a new, existing or expanding propane facility	a) \$400 not including fees for third party or external review;
Subsequent annual review for existing propane facilities	\$200 not including fees for third party or external review.
Re-inspection for Fire Code Non-compliance and/or Deficiencies	\$150
Occupant Load Calculations	\$100

<b>Item</b>	<b>Fee</b>
Tent Inspections	\$100
Storage Site Inspections	\$100

HST applied where applicable.

**THIS IS SCHEDULE "G" TO BY-LAW 117-2023**

of The Corporation of the City of Stratford  
 adopted this 25th day of September, 2023

**SOCIAL SERVICES DEPARTMENT FEES AND CHARGES**

**Anne Hathaway Daycare Centre**

Toddler (18 months to 2.5 years)

<b>Length of Time</b>	<b>Fee</b>
Weekly	\$113.68
Daily	\$27.80

Preschool (2.5 to 4 years)

<b>Length of Time</b>	<b>Fee</b>
Weekly	\$99.03
Daily (includes JK and SK)	\$23.79

Nursery School (9:30am to 1:30pm)

<b>Length of Time</b>	<b>Fee</b>
Daily	\$17.33

Before and After School

<b>Length of Time</b>	<b>Fee</b>
Kindergarten	\$6.85 am or pm
Grade 1-6	\$6.63 am or pm

**Britannia Street Housing**

## General Repairs

<b>Item</b>	<b>Fee</b>
Replacement of screens	\$45.00 – small window \$55.00 – large window \$60.00 – exterior door
Replacement of windows (damaged, broken or missing)	\$150.00 – less than 1000 square inches \$500.00 – more than 1000 square inches
Drywall Repair	\$100.00 2 sq. ft., and under (per wall) \$120.00 2 sq.ft. and over (per wall) up to actual cost
Door Repair	\$100.00 (per door)
Window Repair	\$45.00 (per window)
Replacement of interior doors (includes labour and hardware, as required)	\$140.00 – without frame \$200.00 – with frame
Replacement of Main Building Door	\$5,000.00
Replacement of exterior doors (includes labour and hardware, as required)	\$900.00 – exterior door
Replace kitchen cupboard doors or hinges	\$90.00 per door \$50.00 per hinge pair
Replace kitchen countertop	\$60.00 per linear foot
Wallpaper/border removal (includes shelf/drawer liner)	\$100.00 per wall \$80.00 per border per wall
Additional coat of paint/stain blocking	At cost based on tender pricing
Removal of peel and stick tile	<100 sq ft - \$3.00 per square foot >100 sq ft - \$4.00 per square foot
Damage to flooring	\$10.00 per square foot
Missing handrails	\$100.00 per handrail
Parking for secondary vehicle	\$25.00 per month

## Plumbing Repairs

<b>Item</b>	<b>Fee</b>
Install new toilet	\$350.00
Plugged toilet or drain	\$70.00 - \$300.00 per occurrence, depending on if a machine is required
Kitchen taps	\$135.00 (installed)
Vanity sink and taps	\$135.00 (installed)

## Electrical Repairs

<b>Item</b>	<b>Fee</b>
Missing light fixtures	\$50.00 – interior/exterior
Broken/Damaged/Painted Receptacles	\$15.00 – for the first three \$5.00/receptacle <b>after</b> first three
Missing (or tampered with) smoke detectors	\$150.00 each, plus possible fine by Fire Department (up to \$25,000.00)
Broken thermostat	\$75.00
No heat call with no issue	\$75.00
Missing/broken light shade	\$50.00

## Locksmithing

<b>Item</b>	<b>Fee</b>
Replacement Fob	\$75.00
Repin lock	\$75.00
Replace Unit Door Lock	\$150.00 – replace lock
Replace door handle	\$75.00 – replace handle
Mailbox Key Replacement	\$75.00

## Pest Control

<b>Item</b>	<b>Fee</b>
Obligation to comply with treatment plan	Costs will be assessed on a case by case basis

## Appliance Replacement

<b>Item</b>	<b>Fee</b>
Fridge replacement caused by damage	\$850.00-\$925.00 per appliance
Stove replacement caused by damage	\$699.00 per appliance

## Additional Cleaning

<b>Item</b>	<b>Fee</b>
Fridge	\$75.00
Stove & Oven	\$75.00
Kitchen	\$75.00
Bathroom	\$75.00
Cleaning – Nicotine	Up to \$900.00
Waste Removal of remaining personal property and furniture	\$75.00 – minimum Actual Cost