

## STRATFORD POLICE SERVICES BOARD

A meeting of the Stratford Police Services Board was held on the 20th day of November, 2019 at 4:30 pm, Council Chamber, City Hall.

**PRESENT:** Dan Mathieson (Chair), Graham Bunting, Tim Doherty, Peter Hyde, Rosemary Tanner, Chief Greg Skinner, Deputy Chief Gerry Foster, Inspector Jason Clarke, Inspector Mark Taylor, Constable Rob McMillan, Pat Shantz – Executive Assistant.

### MINUTES

1. Call to order

The Chair called the meeting to order at 4:30 p.m.

2. Declarations of Pecuniary Interest and the General Nature Thereof

Peter Hyde declared a pecuniary interest in the October 2019 accounts for the rental of 154 Downie Street as his spouse owns the building.

3. Adoption of Minutes of the Regular Meeting of October 23rd, 2019

**MOTION by** Rosemary Tanner | Graham Bunting

**That the minutes of the regular meeting of October 23rd, 2019, be adopted as presented. Carried.**

4. Hearings of Deputations and Presentations

There were no hearings of deputations and presentations scheduled.

5. Business Arising from Previous Minutes

5.1 Court Security

The Chief advised that they are continuing to work on a court security plan, however, due to budget issues he feels that it would be best to wait until January once the budget has been approved.

6. Receipt of Monthly Statistical Reports – October 2019

Inspector Clarke reviewed the individual Statistical Reports for October 2019 with the Board and answered questions.

6.1 Stratford

There were 1526 calls for service, 167 e-tickets were issued and 92 warnings were given. He noted that there were no overdoses for the month of October. Thirty percent of the calls for service were proactively generated by the officers. Theft under and shoplifting occurrences are down, however, historically, they will increase over the Christmas season. The Ride Program is currently in place and will continue until the end of December, possibly into January.

## 6.2 St Marys

There were 245 calls for service, 47 e-tickets were issued and 31 warnings were given. Speeding remains the number one ticket issued.

## 6.3 Perth South

There were 238 calls for service, 110 e-tickets were issued and 23 warnings were given. Eight percent of calls were officer generated.

## 6.4 Crime Stoppers

The Chief reviewed the Crime Stoppers Report for the month of October. Six tips were received – three related to drug issues and three were intelligence related. For the year to date, 416 tips have been received for Huron/Perth.

**MOTION by** Peter Hyde | Tim Doherty

**That the Monthly Statistic Reports for October 2019 be received. Carried.**

## 7. Approval of Monthly Accounts – October 2019

The Chief reviewed the accounts with the Board and advised that questions had arisen at the Finance Committee meetings regarding facility expenditures and he was asked if the identified expenditures were to be dealt with short term, long term or if they were occupational, health and safety related. He advised the Board that three issues have been identified: ventilation in the drug vault area (needed for drugs coming in and being stored there), replacement of flooring and floor tiles and an accessible ramp for the front of the building. Money has been set aside in the facilities budget for an accessible ramp study.

Regarding the budget for contractors, \$112,000 of the \$148,000 in the account has been spent to date for the in house IT contract, whereby a company in Waterloo provides someone in house to look after the building and vehicle software. The Chief was asked by the Finance Committee if it would be possible to leverage some cost savings by moving the service to the City's IT group. They are currently working with Naeem Khan, Manager of Information & Business Systems with the City, to look at some efficiencies.

**Motion by** Peter Hyde | Rosemary Tanner

**That the monthly accounts for October, 2019, with the exception of the accounts regarding the rent for 154 Downie Street, be approved for payment. Carried.**

**Motion by** Tim Doherty | Graham Bunting

**That the accounts for the rent for 154 Downie Street for October, 2019, be approved for payment. Carried.**

## 8. Police Association Business

There was no Police Association business at this time.

## 9. Public Complaints

The Chief advised that there is one new public complaint filed with the OIRPD that was received by the Service in November for an incident that took place in June, 2019, involving a damaged vehicle that was abandoned in St. Marys. Constable Todd Ferguson is investigating the complaint and will report back to the OIRPD.

## 10. Correspondence

The Chief answered questions from the Board regarding the correspondence received.

He advised that the Proceeds of Crime Grant is moving to a 3-year granting process with \$100,000 per year. The Service is currently working with Social Services, Emily Murphy Centre and Optimism Place to submit an application.

## 11. Consent Items

### 11.1 Taxi Driver Licenses

**Motion by** Tim Doherty | Graham Bunting

**That on the recommendation of the Chief, Jeffery Fritch (City Cabs), Cheryl MacIntosh (Radio Cab), William (Ian) Kerlake (City Cabs), Tyler McMillan (City Cabs), Edward P. Cundall (City Cabs), Woldu T. Ogbahans (City Cabs) be approved for a taxi license. Carried.**

## 12. New Business

### 12.1 Provincial Digital System

The Chief advised that correspondence has been received from the Ontario Association of Chiefs of Police regarding a proposal from the Solicitor General for the adoption of a Province-wide Digital Evidence Management Solution for all Ontario Police Services. He added that it's important that all Police and Crown Attorney offices are on the same system. There may be a meeting next week with all Chiefs of Police to determine if they are on board with the proposal. Upon being asked if it would include cost sharing, the Chief advised that he assumed it would.

### 12.2 Vehicle Review

The Chief advised that the vehicles currently used by the administration and the criminal investigation unit are on a 3-4 year lease terms. Very little of the allowed allocation of mileage is being used and they are paying for mileage they are not using. The Chief feels that it would be beneficial to purchase vehicles as opposed to leasing. Many other City departments purchase their vehicles and a cost savings could be achieved if the Service does the same.

There are currently two vehicles having a lease that will expire and the options available would be to buy out the leases, enter into new leases, purchase gently used vehicles or purchase new. The Chief is asking for direction from the Board to move away from leasing those two vehicles and to look into what would be the best way to obtain vehicles moving forward. The Director of Corporate Services and the Fleet Manager for the City have been consulted in an effort to find cost savings regarding vehicles.

**MOTION by** Peter Hyde | Graham Bunting

**To refer the matter back to the Chief to determine what method is best moving forward with respect to the lease/purchase of vehicles for the Administration and Criminal Investigation Division. Carried.**

## 13. Next Meeting

The next meeting will take place on Wednesday, December 18<sup>th</sup> at 4:30 pm in the Council Chamber.

14. Adjournment

**Motion by** Peter Hyde | Tim Doherty

**That the meeting adjourn to an In Camera session to discuss personal matters about identifiable individuals, to reconvene in open session if required. Carried.**

The meeting adjourned at 5:10 pm.

"Dan Mathieson"

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Dan Mathieson - Chair