



## Business Licence Application

The Corporation of the City of Stratford  
 City Clerk's Office 519-271-0250, extension 5237  
 clerks@stratford.ca

<b>Name of applicant:</b>	
<b>Address of applicant:</b>	
<b>City and postal code:</b>	
<b>Telephone number:</b>	
<b>Email:</b>	

<b>Operating name of business:</b>	
<b>Address of business being applied for:</b>	
<b>City and postal code:</b>	
<b>Business telephone number:</b>	
<b>Email:</b>	

<b>Have applied for or have an open Building Permit or Plumbing Permit?</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes – Please provide permit number if applicable.
<b>Do you require a Sign Permit?</b> Including but not limited to sidewalk signs, mobile signs, feather flag signs and inflatable signs. <input type="checkbox"/> No <input type="checkbox"/> Yes	Every applicant for a sign permit shall complete a sign permit application provided by the Development Services Division, submit all necessary plans, drawings, and pay all applicable fees as set out in Schedule "A" of the Sign by-law, 159-2004. For further information, please contact 519-271-0250 extension 5200 or 5327.
<b>Fire Prevention</b> For further information, please contact the Fire Prevention Office at 519-271-3212 extension 230.	If food vendors, including food trucks, are included in your list of proposed attendees, the vendor must provide up to date documentation to show that their Fire Safety Equipment has the proper certification. Documentation can be sent to <a href="mailto:fireprevention@stratford.ca">fireprevention@stratford.ca</a> Please include the name and date of the event in your email.
<b>Date of opening or event:</b>	

Indicate the type of licence being applied for and supply information, where applicable:

- Adult live entertainment parlour
- Adult entertainment body rub parlour
  - to be submitted with Adult Entertainment Parlour Operator's Licence
- Adult entertainment performer
  - to be submitted with Adult Live Entertainment Parlour Operator's Licence
- Auctioneer
- Body Piercing Parlour

- Hawker-Pedlar
  - Including flea markets, craft shows, door to door sales
  - If checked, please complete the section on the second page
- Old Gold, other precious metals and old jewelry sales
- Outdoor Café – on municipal property
  - Liquor Licence attached
  - Agreement to use Municipal property attached/on file
  - Agreement fee paid
- Pawnbroker (\$2,000.00 security deposit required)
- Refreshment vehicle & Bicycle Ice Cream vehicle
  - copy of driver’s licence, motor vehicle permit & certificate of insurance to be attached
- Tattoo Parlour

**Hawker Pedlar Business Licence**

<b>Location of event:</b>	
<b>Date(s) of event:</b>	
<b>Number of vendors:</b>	
<b>Charitable Organization Number:</b>	

I, \_\_\_\_\_ (please print) the undersigned, certify that the statements herein contained in the said application are true and made with a full knowledge of the circumstances connected with the same, and acknowledge that I have read the declaration and notice contained below.

The undersigned agrees that the issuance of a licence will be subject to approvals from such municipal or provincial departments or agencies as the City Clerk deems necessary. The issuance of a licence is not intended and shall not be construed as permission or consent by the Corporation for the holder of the licence to contravene or fail to observe or comply with any law of Canada or Ontario or any by-law of the Corporation.

Any business licence application that has not received approvals from all municipal or provincial departments or agencies as the City Clerk deems necessary within 90 days from the date of the filing of the application, because of the applicant’s inability to comply with the requirements to become licenced, shall be deemed to be refused.

Dated at Stratford, Ontario, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

<b>SIGNATURE OF APPLICANT</b>
I declare that the information in this application is true and made with a full knowledge of the circumstances connected with same. I have read the Notice of Collection on the bottom of this form.
Signature

**Notice of Collection** – Personal information collected on this application is collected by The Corporation of the City of Stratford under the authority of the Municipal Act and will be used by City Staff in making decisions on this business licence and for administrative purposes. Questions about the collection and use of this information may be made to the City Clerk, 1 Wellington Street, P.O. Box 818, Stratford, ON, N5A 6W1, or by telephoning 519-271-0250 extension 5329, during business hours.

If you require a document in an alternate format, please contact City Hall at 519-271-0250 extension 5237 or TTY at 519-271-5241 or email the Clerk’s Division at [clerks@stratford.ca](mailto:clerks@stratford.ca)